

Single Undergraduate Housing Residential Rules (Updated May 28, 2019)

Introduction

At UC San Diego, we believe you will find living on campus is an integral part of your education. As a result of your community living experience, we hope that you will develop a concern and respect for others; make responsible choices and decisions about a lifestyle which suits you best; share your academic, social, and cultural experience with other students; and learn to live peacefully in close quarters with a diverse group of people.

It is important to realize that students living in a group environment affect each other's lives in many ways. We strongly believe that one's actions demonstrate one's commitment to respecting differences. In addition, we will not accept ignorance, humor, anger, alcohol or substance abuse as an excuse, reason, or rationale for behavior. Certain shared responsibilities such as mutual cooperation, inclusion, and respect are integral to any successful group living situation. It also means accepting personal responsibility for how your everyday actions affect others living with you as roommates and neighbors. Establishing a positive and supportive residential environment means each individual must make occasional adjustments in personal habits, attitudes, and beliefs. Successful on-campus living, whether in the residence halls or apartments, means exercising your rights while recognizing your responsibilities in respecting the equally legitimate rights of the other members in your community.

Rules:

In accordance with the University of California San Diego Single Undergraduate Residential Housing Contract, every UC San Diego student who lives in or enters our residential communities must abide by the rules and regulations of UC San Diego, including, but not limited to, the [UC San Diego Student Conduct Procedures](#), the [UC San Diego RESNET Acceptable Use Policy](#), all applicable local, state, and federal laws, and the Single Undergraduate Housing Residential Rules contained herein. This document describes residential-area specific policies and is incorporated into the UC San Diego Student Conduct Procedures (Section VII, Letter F). Violations of the rules and rules described below may become the basis for a referral to the student conduct process.

These rules are in place to establish a safe and secure living environment and to support your success as a UC San Diego student. Any student who anticipates or observes a potential violation of these rules is expected to immediately remove themselves from the environment in which the violation may occur. One's presence during any violation of these rules ultimately condones, supports, and/or encourages the behavior or potential violation of these rules.

Additionally, breach of any term/provision of the Single Undergraduate Residential Housing Contract may result in contract cancellation prior to move-in, termination of the contract after move-in, or exclusion from future UC San Diego student housing application processes.

1. Alcohol:

- a. **Under twenty-one (21):** Federal law, California State Law, and University policies prohibit persons under the age of twenty-one (21) from consuming, possessing, soliciting, procuring, selling, or manufacturing alcohol at any time. For the purposes of these rules, having consumed alcohol of any quantity and in any location, as well as the presence of any open, full, or empty alcohol containers, equates to possession of alcohol. Persons under the age of twenty-one (21) in the presence of alcohol with or without objective signs of intoxication may be in violation of these rules. Alcohol possession or consumption which can be detected from outside the room/suite/apartment will result in further inquiry and may be a violation of these rules;
- b. **Over 21:** Residents who are twenty-one (21) or older and their guests who are twenty-one (21) or older may possess and/or consume alcohol in the resident's contracted bedroom space so long as they are following Federal Law, California law, and all other University policies. Manufacturing alcohol or providing alcohol to those under the age of 21 is prohibited. Residents who are 21 or older must store open, sealed, or empty

alcohol containers in their own contracted bedroom space and must dispose of or recycle empty alcohol containers regularly;

- c. **Roommates:** Residents who are under twenty-one (21) and who have roommates who are twenty-one (21) or over may be present in their residence when their roommate is consuming alcohol, but may neither consume nor possess any alcohol at any time;
 - d. **Alcohol paraphernalia:** Devices and games intended for the rapid consumption of alcohol (e.g., beer bong, beer pong, and commercial dispensers) are prohibited whether or not alcohol is present;
 - e. **Bulk Alcohol:** Possession of bulk quantities of alcohol is prohibited. Bulk quantities include, but are not limited to: kegs, punch bowls, greater than 750mL of liquor or wine, greater than 144 oz. of beer, powdered alcohol, or any alcohol by volume equivalencies;
 - f. **Alcohol delivery:** Regardless of age, alcohol delivery from any source is prohibited;
 - g. **Gatherings:** Social gatherings, where alcohol is present, are allowed provided all guests are 21 years or older and attendance at the gathering does not exceed two (2) guests per resident of the room/apartment. Hosting of multiple room gatherings where the consumption of alcoholic beverages takes place and where people move from one room to another is prohibited. This regulation applies even if all rooms involved are within allowable guest limits, and;
 - h. **Public Consumption:** Consumption of alcohol may not occur in public areas.
2. **Bathrooms:** In keeping with our community living standards, residents are encouraged to be mindful of the needs of fellow residents who have occasional guests or family members of a different gender, with mobility issues, people with disabilities who have attendants/caregivers of a different gender, and residents who have specific religious or cultural accommodations, regarding the use of bathroom facilities. Roommates and suitemates should be in regular communication with each other to discuss these needs early and often. Your Office of Residence Life can be of assistance to help facilitate this communication.
- a. **Residence Halls:** All suite bathrooms in the residence halls are gendered. Residents and their guests may only use bathrooms of the gender with which they identify. Guests who do not identify with the gender identity of the suite may use the bathroom with the prior approval of all suite residents; and,
 - b. **Apartments:** Except for designated and approved gender-inclusive assignments, apartment bathrooms are gendered according to the apartment. Guests who do not identify with the gender identity of the apartment residents may use the bathroom with the prior approval of all apartment residents.
3. **Bicycles/Scooters/Skateboards/Roller skates/Blades/Hoverboards:**
- a. The use of bicycles, scooters, skateboards, roller skates, roller blades, or hoverboards is prohibited inside any Housing*Dining*Hospitality-owned or operated facilities;
 - b. Residents may store bicycles only in the owner's bedroom or apartment upon approval of all roommates, if applicable, or in designated bike rack areas. Bicycles cannot be stored in stairwells, common areas, and lounges and cannot be locked to handrails, trees, or signposts;
 - c. Bicycles, scooters, skateboards, roller skates, roller blades, or hoverboards must not block entrances/exits or sidewalks around residential facilities;
 - d. Performing tricks on bicycles, scooters, skateboards, roller skates, roller blades, or hoverboards is prohibited in or around all residential facilities; and,

- e. Use, possession, and storage of hoverboards is prohibited from all residential facilities.
4. **Business:** Students must not operate a business or electronic business using Housing*Dining*Hospitality owned or operated facilities, equipment, or services. With the exception of food delivery, no resident may contract any vendor for services in the residential facilities without the approval of the respective Office of Residential Life.
 5. **Campus Card:** UC San Diego students must carry their Campus Card (i.e., UC San Diego student identification) at all times for proper identification. Proper use of a Campus Card is regulated by the UC San Diego ID Card Terms and Conditions.
 6. **Controlled Substances:** Federal law, California State Law, and University policies prohibit the unlawful possession, solicitation, procurement, sale, consumption, or manufacture of narcotics or controlled substances. Cannabis and cannabis products containing tetrahydrocannabinol and/or cannabidiol are prohibited on campus. In addition, this document addresses the following controlled substance-related residential specific rules:
 - a. Possession or consumption of controlled substances that can be detected from outside the room/suite/apartment will result in further inquiry and may be a violation of these rules; and,
 - b. Persons in the presence of controlled substances, with or without objective signs of intoxication, may be in violation of these rules.
 7. **Failure to Comply:** Residents and their guests must comply with the directives of University staff in the performance of their duties. Specifically,
 - a. Failure to answer your room/suite/apartment door while present in the residence is prohibited;
 - b. Failure to immediately produce one's UC San Diego Campus Card upon request is prohibited; and,
 - c. Failure to immediately identify your guest.
 8. **Fire Policy:**
 - a. **Appliances:** Every electrical appliance must be UL-listed and may only be used within the limitations of that listing. Any appliance not specifically listed for use "where exposed to the outside elements" is prohibited on an outdoor balcony or patio. All appliances (e.g., cooking, portable heaters) with exposed heating elements are prohibited. Microwaves must be 750 watts or less and refrigerators must be 5.0 cubic feet or less. Heat producing cooking appliances (e.g., toasters, electric grills, water boilers, coffee makers, rice cookers, etc.) must be used in kitchen areas only. Burned food may activate the building fire alarm and the resident responsible may be financially liable for any associated costs. Portable or installed air conditioning or heating units are prohibited;
 - b. **Evacuation Maps:** Evacuation maps may not be removed or altered;
 - c. **Extension cords and power strips** – All extension cords must have the following components: 1) Must be three-pronged; 2) Must be UL Listed; 3) Must be plugged directly into a wall outlet (not another extension cord or power strip); 4) Must be sized adequately to handle the load; and, 5) Power strips must be circuited and have an on/off switch. Extension cords may only be used on a temporary basis and not as a substitute for permanent wiring. A power strip with a built-in breaker may be used in place of an extension cord for low- draw appliances (generally 600 watts or less). Some examples of appliances with low wattage that can be used with power strips include, laptop computers (40W-120W), 25" televisions (150W), clock radios (7W), gaming consoles (195W) and curling irons (90W). Multi-plug, non-circuited,

adaptors and extension cords can create fire hazards and are not allowed. Flexible wiring (i.e., circuited power strips and extension cords) shall not be extended through walls, ceilings, floors, under doors or floor coverings, or be subject to environmental or physical damage. Wiring, including but not limited to electrical, telephone, cable, or computer wiring, from apartment to apartment or from room to room is prohibited;

- d. **Failure to Evacuate:** It is each resident's responsibility to evacuate to designated assembly areas when the fire alarm sounds. Failure to evacuate immediately is prohibited and a violation of the California Fire Code;
 - e. **False Fire Alarms:** Causing a false fire alarms (pulling fire alarm stations without cause, tampering with smoke detectors, etc.) is prohibited and a violation of the California Fire Code. Engaging in such behavior may be punishable by up to 6 months in jail and/or \$1,000 fine;
 - f. **Fire and Emergency Equipment:** It is a misdemeanor to tamper with, cover, or interfere with fire alarm pull stations, smoke and heat detectors, fire extinguishers, hoses, fire sprinkler systems, EXIT signs, and emergency lighting. Hanging items on, damaging, dismantling, deactivating, covering, or otherwise altering smoke detectors, heat detectors, or any fire/emergency equipment is prohibited. In addition to a referral to the student conduct process and any associated sanctions for an acceptance or finding of "responsibility" (e.g., suspension), violations of this section may result in housing contract cancellation, exclusion from future UC San Diego student housing application processes, and/or administrative fees associated with the violation(s);
 - g. **Fire Doors:** Residents must not bypass or disable safety design features by obstructing, propping, or blocking doors and/or latches;
 - h. **Flammable, Explosive, or Corrosive Substances:** Storage or use of any flammable liquids, fireworks, compressed gas canisters, photo developing chemicals, or corrosive materials in any quantity is prohibited in or around the residential facilities. No vehicles or machines with flammable or corrosive materials can be brought into or stored in or around the residential facilities;
 - i. **Halogen Lamps:** Halogen lamps are prohibited; and,
 - j. **Open Flames:** Use of candles, charcoal grills, incense, tiki torches, or any other open flames are prohibited in or around the residential facilities. Propane gas and charcoal for BBQs may not be stored in or around any residential facility. Gas BBQs may be used 25 feet away from all residential buildings.
9. **Guests and Guest Behavior:** A guest is defined as anyone who is not contracted in the residential space that is being visited. During the Sun God Festival and other special events, limitations and/or restrictions on guest visitation may be implemented.
- a. Resident hosts are responsible for the behavior of guests. Should a resident's guest(s); violate any University policy or these rules, the host may be held accountable and the guest may be asked to leave;
 - b. Resident hosts must accompany their guests at all times while in the residential community;
 - c. Residents must properly and accurately identify their guest(s) to University Officials upon request;
 - d. All guests need to be approved by all roommates or apartment mates of a particular residence and must leave upon request by any roommate or apartment mate;
 - e. Overnight guests are not allowed to stay longer than three consecutive days;

- f. No resident may have overnight guests more than six nights in any quarter; and,
- g. Guests may not sleep in any of the common rooms or public spaces.

10. Noise:

- a. Quiet Hours: The minimum quiet hours in each residential community are as follows: 11:00 P.M. each Sunday, Monday, Tuesday, Wednesday, and Thursday through 8:00 A.M. the following morning. Additionally, Saturday 1:00 A.M. – 8:00 A.M. and Sunday 1:00 A.M. - 8:00 A.M. These hours may be amended in the student's area of residence for University holidays and finals week. Others in neighboring spaces must not hear noise generated during this time; and,
- b. Courtesy Quiet Hours: Any student may ask any other student or guest to cease making noise that is disruptive to study or sleep at any time. Failure to comply with requests may be a violation of these rules. Students are expected to directly request that other students or guests cease any activity hampering their ability to study or sleep. Students or guests are to take the initiative to self-monitor noise and it is not acceptable to assume that a noise level is appropriate until someone complains about it.

11. Posting/Solicitation: All posting, distribution, or solicitation in the public areas of the residential facilities must be approved by the Office of Residential Life responsible for that space. Refer to the residential area's posting rules and the University posting policy for further detail. Posting on exterior balconies or railings of apartment rooms or residence hall suites is prohibited. Postings inside bedrooms or on the inside of exterior-facing bedroom windows or doors may not interfere with the operation of doors or windows or otherwise endanger health or safety. Posting of material in common living areas of apartments or residence hall suites not open to the general public is permitted provided that none of the residents of adjoining rooms with access to the common area object to the material. Any material posted in the common area of apartments or residence hall suites must be removed in the event that any resident of an adjoining room with access to the common area objects to the posting of such material.

12. Resident Agreement: Within the first four weeks of moving into their contracted space, residents are required to complete a "Resident Agreement" with their on-campus housing room/apartment mates. Resident Agreements are facility-specific and designated to facilitate discussion and compromise around issues of individual preference. Stipulations in the Resident Agreement supplement the Single Undergraduate Housing Residential Regulations; in any conflict between the terms of a Resident Agreement and the Single Undergraduate Housing Residential Regulations, the Single Undergraduate Housing Residential Regulations will prevail. Additionally, when there is conflict, residents are expected to review and revise their agreement, consulting with their Resident Assistant/House Advisor as needed. A Resident Agreement is to be completed each time there is a change in contracted occupants of a room/suite/apartment and will be due within four weeks of that change becoming effective. It is the responsibility of each resident to complete this agreement, but Resident Assistants/House Advisors can facilitate Resident Agreements upon request.

13. Residential Facilities:

- a. **Alteration/Damage/Theft:** The University, at its sole discretion, shall determine costs for the theft, conversion, destruction, or damage to University fixtures, furnishings, equipment or decorations or damage to a residential facility. Payment for such costs shall be made by the resident and is due upon receipt of the notice. Damage should be reported immediately to Housing's Customer Service Center 858-534-2600. Do not attempt to repair damages; doing so may result in additional administrative charges;

- b. **Balconies/Window ledges:** Balconies, ledges, window ledges, and sunshades may not have any items hanging from them or covering them. Further, balconies, patios, and decks may not contain decorative items, food storage, trash, trash containers, items to be recycled, or recycling containers;
- c. **Cleanliness:** Residents are responsible for maintaining a clean, sanitary, hygienic, and hazard-free living environment. Administrative charges and/or other sanctions will be assessed for excessive cleaning that must be performed by University and University-contracted staff, including Environment, Health, and Safety (EH&S) inspection staff;
- d. **Closet/Cabinet Doors:** Removing doors is prohibited. If doors are removed, they will be re-installed immediately and the student will be assessed an administrative charge for their reinstallation/repair;
- e. **Decorations:** Corridor, room, and common area decorations must conform to the following EH&S standards. Damages resulting from violating these rules may be assessed to the resident(s). Decorative materials are not permitted in corridors. Do not obstruct exit signs, fire alarms, extinguishers, sprinkler heads, or hose cabinets. Items of any kind are not to be affixed or adhered to any ceiling and no ceiling may be altered by painting. Walls may not be altered in any way and any item hanging from any wall must be mounted with removable adhesive strips or painter's tape; and, any decoration on the exterior of the door must be limited to two pieces not larger than 8 1/2" x 14" each;
- f. **Doors/Walls:** Written messages, tacks, or tape (other than painter's tape) placed directly on any door or wall is prohibited;
- g. **Door Closure Devices:** California State Law requires that door closure devices be in working order. If a door closure device has been tampered with, it will be repaired and the residents charged;
- h. **Elevators:** Tampering with, misuse of, or vandalism of elevators is prohibited by law and University policy. Those responsible for such activities will be charged for cleaning or repair;
- i. **Furnishings:** Moving furniture from any rooms/suites/apartment/public area is prohibited. Students who move furniture from public areas or use furniture for purposes other than its original intention may be referred to the student conduct process and any labor costs associated with returning the furniture to its appropriate location or its replacement. Outdoor use of University-owned furniture from rooms/apartments/suites is prohibited;
- j. **Keys:** Residents are responsible for all University-issued keys. Students will be charged for lockouts after a 1 lockout per quarter allowance. Students may be charged for the costs associated with a lost or stolen keys or keys that are unreturned after a resident vacates a space. It is against policy to duplicate or use, without authorization, any University-issued key. Providing false information to obtain a University key is a breach of security and grounds for referral to the student conduct process;
- k. **Pets:** Pets and animals are prohibited in the residential facilities. This includes pets or animals of visitors, regardless of length of stay. However, the following exceptions apply: 1) Personal 'Service or Assistance Animals' that assist with a disability as certified by the Office for Students with Disabilities; and, 2) Aquarium fish in tanks not to exceed 10 gallons. Limit of one tank per resident;
- l. **Recycling:** Recycling is each resident's responsibility and should be regularly removed to designated areas. If recycling from a resident's room is found in non-designated areas, residents will be held accountable for its appropriate removal and all administrative charges associated with its removal and cleaning;
- m. **Roofs/Rails/Ledges:** Residents are prohibited from scaling or climbing walls, traversing to/from balconies, accessing roofs, rails, and ledges of all residential facilities unless otherwise designated. Throwing objects to or from the roofs, rails, or ledges of any residential facility is prohibited;
- n. **Security:** Residents should not bypass or disable residential security. Residents should not allow suite and/or building access to unauthorized persons. Students are reminded to lock doors and close and lock windows when they are not present in the room or while asleep in the room. Students are required to call the Customer Service Center at 858-534-2600 if they are unable to lock and secure room doors and/or windows. If a resident sees suspicious activity, they are expected to call University police at 858-534-4357. The safety and security of the community is everyone's responsibility;

- o. **Trash:** Trash is each resident's responsibility and should be regularly discarded to designated areas. If trash from a resident's room is found in non-designated areas, residents will be held accountable for its appropriate disposal and all administrative charges associated with its removal and cleaning;
- p. **Unauthorized Entry:** Use of residential facilities by outside organizations or the general public is limited and determined by the Office of Residential Life responsible for that area. During University breaks defined by the UC San Diego Single Undergraduate Housing Contract, all residence halls are closed and unavailable for entry, occupation, or use;
- q. **Unauthorized Events:** All group activities, hired performances, or organized and/or publicized events in or around the residential facilities, including public areas, must have the prior approval of the community's Office of Residential Life;
- r. **Unauthorized Use of Public Areas:** Depending on the unique architecture of each residential community, public areas are generally defined as any residential space excluding residence hall bedrooms and the interiors of apartments. All public areas must be kept free of obstructions. No one may sleep in public areas unless it is in conjunction with a University-sponsored event. Public areas may be closed at any time by the Office of Residential Life responsible for the space; and,
- s. **Windows and Screens:** Throwing to or from, dropping, or allowing any object to fall from any window, climbing in or out of windows to gain entrance to a room, or the unauthorized removal of window screens is prohibited. Any weather-related damages that occur to a room as a result of a resident not closing a window will be billed to the resident(s) responsible for the damage.

14. Smoking: Per the University's Smoke-Free & Tobacco-Products-Free Campus Policy smoking of any kind is not permitted in any area owned or leased by UC San Diego.

15. Weapons and Explosives: University policies prohibit the use or possession of firearms, on campus, with or without a valid permit. This includes any device resembling a firearm, including, but not limited to airsoft, paintball, bb guns, and nerf-type guns. Also prohibited is the use, possession, or storage of any kind of ammunition, explosive, or weapon(s), including, but not limited to: stun guns, daggers, knives with a fixed blade over 2.5 inches used for any purpose other than cooking, martial arts equipment, slingshots, spear guns, bows and arrows, explosives, fireworks, laser pointing devices and Taser guns. The improper discharge of a chemical agent including, but not limited to, mace, pepper spray, or other aerosols is prohibited. Other items or implements used aggressively or for violent purposes are prohibited and should be reported to the UC San Diego Police at (858) 534-4357.